

| BYCA AUDIT ACTION PLAN | | | |
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| Project Name: | Suntop Solar Farm | Project Location: | Suntop Solar Farm |
| Audit Name: | Independent Environmental Audit | Audit Date: | July 2021 |
| Audit No.: | 1 | Auditor: | Toby Hobbs |

| Audit Ref. No. | Audit Criteria | Details of Non-Conformance | Corrective Action | List of Associated Documents | Implementation Date | Responsible Person |
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| Non-compliance No. 1 (STSF-IEA-21-NC1) | | Records associated with required monitoring in accordance with the DPIE-approved Biodiversity Management Plan were not available at the time of the audit; as such, it was apparent that not all required monitoring had been undertaken | Recommendation No. 1 (STSF-IEA-21-R1): In response to Non-compliance No. 1, the monitoring schedule listed within Table 10.3 of the DPIE-approved Biodiversity Management Plan should be reviewed and a suitable monitoring program, inclusive of documentation, instigated as soon as practicable | Ongoing monitoring as part of FS-EV-AT-01 Environmental Inspection Report and wider HSE and Training System | 01/07/2021 | GS |
| Non-compliance No. 2 (STSF-IEA-21-NC2): | | Dangerous and/or hazardous materials were observed to be stored directly on the ground surface during the audit | Recommendation No. 2 (STSF-IEA-21-R2): In response to Non-compliance No. 2, the storage and handling of all dangerous and/or hazardous materials on site (even those used on a temporary basis) should be reviewed and measures put in place to ensure storage is consistent with the relevant Australian Standard and other legislation/guidelines | All hazardous substances moved into bunded cabinets | 23/06/2021 Completed on this date and ongoing observation as per FS-EV-AT-01 Environmental Inspection Report | Store |
| Non-compliance No. 3 (STSF-IEA-21-NC3): | | Records associated with required monitoring in accordance with the (Construction) Environmental Management Plan were not available at the time of the audit; as such, it could | Recommendation No. 3 (STSF-IEA-21-R3): In response to Non-compliance No. 3, the monitoring schedule listed within Section 14.1.1 of the (Construction) | FS-EV-AT-01 Environmental Inspection Report to be completed weekly as per schedule in | 09/07/2021 Weekly monitoring from 1st July | GS |

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| | | not be confirmed that required monitoring had been undertaken | Environmental Management Plan should be reviewed and a suitable monitoring program, inclusive of documentation, instigated as soon as practicable; | Section 14.1.1 of the (Construction) Environmental Management Plan | | |
| Non-compliance No. 4 (STSF-IEA-21-NC4): | | Based on review of the project website between 10 June 2021 and 29 June 2021 a complaints register had not been published as per the requirements of Schedule 4, Condition 7 of the Development Consent. | Recommendation No. 4 (STSF-IEA-21-R4): In response to Non-compliance No. 4, a redacted complaints register should be uploaded to the project website as soon as practicable | Suntop Project Complaints Register FS-QA-RG-09 | CS to advise | CS |
| Opportunity for Improvement No. 1 (STSP-IEA-21-OI1): | | The proponent and their construction contractor should formally document an agreement with Council to ensure that the intersection pavement will be returned to Council in a condition that is satisfactory to Council at the end of the construction and commissioning periods for the project | BYCA to address with Dubbo Council. | Agreement has been reached with Dubbo Council that the repairs will be undertaken at the completion of the project. | 28/08/2021 | CS |
| Opportunity for Improvement No. 2 (STSP-IEA-21-OI2): | | If the westerly access point (Gate No. 2) is to be used in the future, sight distances should be reviewed with Dubbo Regional Council to ensure they are adequate | Canadian Solar to address with Dubbo Council when in operation and maintenance. | As this vegetation is outside of the site boundary BYCA are unable to remove this vegetation. Gate two will not be in use for the duration of the project | 28/08/2021 | FG |
| Opportunity for Improvement No. 3 (STSP-IEA-21-OI3) | | Some minor material tracking / drag-out was noted at the intersection of the project access (Gate No. 1) and Suntop Road. It is recommended that this area is monitored for potential mud/sediment accumulation and, where necessary, required maintenance such as sweeping and/or repairs to the road surface | Monitored and addressed as required. | Monitored and observed as part of FS-EV-AT-01 Environmental Inspection Report | | CT |

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| | | should be completed in a timely manner | | | | |
| Opportunity for Improvement No. 4 (STSP-IEA-21-OI4) | | <p>Evidence of some on-site erosion and sedimentation associated with construction works was observed during the site inspection of 22/06/21.</p> <p>As such, additional temporary soil stabilisation measures such as the application of soil binder at key locations should be implemented prior to the establishment of final landscaping/vegetative cover to further reduce the potential for erosion/sedimentation during construction.</p> | Sediment Dam is under construction | Dam completed | 15/07/2021 | CT |
| Opportunity for Improvement No. 5 (STSP-IEA-21-OI5): | | Additional clean-up of construction waste, particular packing materials such as plastic sheeting, carboard, paper and plastic baling tape that could easily be transported by wind to adjoining farmland areas is recommended in areas of active construction. | Chris Todd to allocate labour as required | Ongoing as part of the Construction Program | 28/08/2021 | CT |